



FAQs about IQ Review



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1. **Q:** Epiq Systems' IQ Review — what exactly is it?

A: IQ Review is Epiq's over-arching disclosure methodology, combining intelligent technology in tandem with smart procedures for the smartest and most cost effective approach to any matter.

Finding the proportionately very small number of documents that are actually relevant to a matter among an ever growing volume of data has become increasingly difficult. In addition, timeframes remain tight as corporations need to meet government and court-mandated deadlines.

IQ Review addresses these challenges by incorporating intelligent data reduction strategies, starting with collection and continuing through the entire disclosure continuum, helping lawyers quickly get to the documents that are most important to their matter.

2. Q: Does IQ Review support multinational cases?

A: Yes. With international collection capabilities and data centres in North America, Europe and Asia, Epiq can implement IQ Review for any matter globally. DocuMatrix™, our document management platform, and eDataMatrix™, our processing engine, support over 160 languages.

3. Q: What is *Prioritised Review* and how does it fit in with IQ Review?

A: IQ Review features new intelligent prioritisation technology. Now you can rank the responsiveness of every document in your data set and fast track those most likely to be relevant to the front of the review queue. Reviewers get to the most responsive documents first — this is *Prioritised Review*.

When you get to responsive documents earlier, you can make decisions on strategy faster. Time spent on documents inconsequential to a case diminishes, along with costs.

Epiq's intelligent prioritisation technology is integrated into DocuMatrix™.

4. Q: How does the prioritisation process work?

A: First, an expert assigned to the case rates a random sample of documents as “Responsive” or “Not Responsive,” teaching the software his/her thought process.

The software subsequently presents the expert with additional sets of documents. After a certain number of cycles (typically 20-50), the software stabilises to the point where it understands what content is responsive and what content is not.

The software then determines patterns in content across the entire document population and rates the responsiveness of each and every document.

The most critical documents are advanced to the front of the review queue for immediate evaluation. Non-responsive documents are sent to the back of the review queue.

5. Q: How long does the prioritisation process typically take?

A: The number of hours necessary to complete this process will vary from project to project, depending on the volume and the extent to which the document population is responsive. If the documents being assessed constitute a very responsive collection, then the time needed should be relatively short. On the other hand, if the population is not very responsive, the software will take longer to stabilise.

On average, the expert will spend 15 – 25 hours reviewing documents.

Once the expert has completed this process, the full document population will be assessed and prioritised in a few hours.

6. Q: Is Epiq's prioritisation technology reliable?

A: Yes. Since an expert familiar with the case teaches the software, all decisions are based on the expert's determinations. The technology is uniquely intuitive, quickly learns from the expert, and consistently codes all documents. The technology does not get fatigued or change its approach.

7. Q: After prioritising my documents, can I still review those coded as non-responsive?

A: Absolutely. The documents ranked as non-responsive are simply pushed to the end of the review queue and are available for review at anytime.

8. Q: Does prioritisation technology reduce lawyer involvement in the review process?

A: No. IQ Review maximises the lawyers' expertise and input by focusing the expertise upfront in any matter and reducing the review team's time spent on non-relevant material. Accordingly, the lawyers' time is economized and the courts' demands for fast response are satisfied.

Prioritise your review today.
iQreview.epiqsystems.co.uk

